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ABSENTEEISM

8-1

Gaetani, John J., C. Merle Johnson and James T. Austin.
Self-management by an owner of a small business: reduction of tardiness. Journal of organizational behavior management, 5:31-39, Spring 1983.
Descriptors: *Tardiness--Control / *Tardiness--Case studies.

ATTITUDE SURVEYS

8-2

Gavin, James F. and Paul A. Krois.
Content and process of survey feedback sessions and their relation to survey responses: an initial study. Group & organization studies, 8:221-247, June 1983.
Descriptors: *Attitude surveys--Research / *Survey feedback--Research.

8-3

Hughes, Hunter R., III and Carl C. Hoffmann.
Employee surveys in employment discrimination litigation. Employee relations law journal, 9:42-69, Summer 1983.
Descriptors: *Attitude surveys / *Equal opportunity in employment.

8-4

Kaminski, Victoria.
There's a better way to conduct attitude surveys. Personnel administrator, 29:62-63, July 1983.
Descriptors: *Attitude surveys / Questionnaires / Interviewing.

CAREER STAFFING

8-5 Ie162 .H66p

Hodes, Bernard S.
The principles and practice of recruitment advertising: a guide for personnel professionals. New York, Fell, 1982. 332p.
Descriptors: *Advertising--Recruitment.

8-6

Taylor, M. Susan and Donald W. Schmidt.
A process-oriented investigation of recruitment source effectiveness. Personnel psychology, 36:343-354, Summer 1983.
Descriptors: *Recruitment--Research / *Recruitment--Methods.

CHANGE, ORGANIZATIONAL

8-7

Lundberg, Craig C. and Alan M. Glassman.
The informant panel: a retrospective methodology for guiding organizational change. Group & organization studies, 8:249-264, June 1983.
Descriptors: *Change, Organizational--Research / *Intervention techniques--Research.

8-8

Rothwell, William J.
Bateson's heterarchy of learning. Training & development journal, 37:24-27, July 1983.
Descriptors: *Intervention techniques / *Learning theories / *Change (Psychology).

CHANGE, ORGANIZATIONAL (Cont'd)

8-9

Tranfield, David.

The psychodynamics of organization development consultants. Human relations, 36:509-521, June 1983.

Descriptors: *Organization development / *Management consultants--Characteristics.

CIVIL SERVICE, FEDERAL

8-10

Devine's civil service reforms moving forward. Human events, 43:5, July 2, 1983.

Descriptors: *Civil service reform--Law and legislation / *Civil service regulations / Federal government.

8-11

Miller, Gary J. and Terry M. Moe.

Bureaucrats, legislators, and the size of government. American political science review, 77:297-322, June 1983.

Descriptors: *Bureaucracy--Research / Contracts, Government / Federal government / State government.

8-12 Ic26.29 .R47r

Ring, Peter S., James L. Perry and Carla Hanzlik.

Research and analysis of the impact of the Civil Service Reform Act (CSRA) on NASA-Ames Research Center: final report. Irvine, University of California, Irvine, Public Policy Research Organization and the Graduate School of Management, 1983. 1v.

Descriptors: *Civil service reform--Administration--Evaluation / U.S. National Aeronautics and Space Administration / Federal government.

8-13 Ic36 .Se4a

Seitzinger, Michael V.

Authority of Office of Personnel Management to issue regulations tying certain Federal employment benefits more closely to job performance instead of to seniority. Washington, Congressional Research Service, Library of Congress, 1983. 5p.

Descriptors: *Civil service regulations / *Acceptable level of competence--Law and legislation / *Reduction in force--Law and legislation / U.S. Office of Personnel Management / Federal government.

8-14

Sunderland, Philip G.

If it's not in the law, you'll lose your case. Federal times, 19:10, July 18, 1983.

Twelfth, and last, article in a series, "What are your rights?"

Parts 1-11 appeared in Federal Times, 18:12, November 22, 1982; 18:16, December 6, 1982; 18:14, December 20, 1982; 18:11, January 3, 1983; 18:12, January 17, 1983; 18:12, January 31, 1983; 18:17, February 14, 1983; 19:12, February 28, 1983; 19:12, March 14, 1983; 19:12, April 11, 1983 and 19:12, April 25, 1983.

Descriptors: *Employee rights / Authority / Relocation / Federal government.

COLLEGE GRADUATES

8-15 Ie162.9 .M12c

McBurney, William J., Jr.

College recruitment. New York, AMACOM, 1982. 271p.

Descriptors: *College graduates--Recruitment--Research / *College graduates--Recruitment--Case studies.

COMMUNICATION

8-16
Arnold, Vanessa D.
Harvesting your employee grapevine. Management world, 12:26-28+, July 1983.
Descriptors: *Grapevine / *Communication in management.

8-17
Barnard, Janet C.
The principal players in your organization's information system. Supervisory management, 28:20-24, June 1983.
Descriptors: *Communication in management.

8-18
Fuller, Rex M.
How to improve your listening. Supervision, 45:8-10, July 1983.
Descriptors: *Listening / Supervisors--Abilities.

8-19 Ie552 .M28st
Maidment, Robert.
Straight talk; a guide to saying more with less. Gretna, La., Pelican, 1983. 109p.
Descriptors: *Communication / *Communication in management.

8-20
Powell, Jon T.
Listening can be a good habit: overcoming personal obstacles to effective supervisor/employee communication. Manage, 35:13-14, May 1983.
Descriptors: *Listening / *Supervisors--Responsibilities.

COMPENSATION

8-21 Ie52 .Am3a
America in transition: implications for employee benefits, edited by Dallas L. Salisbury. Washington, Employee Benefit Research Institute, 1982. 85p. (An EBRI-ERF policy forum)
Descriptors: *Cafeteria compensation--Case studies / *Social change.

8-22
Cauble, George H.
Deferred compensation: an employee income and tax deferral plan that is as good as it sounds. Public personnel management, 12:156-158, Summer 1983.
Descriptors: *Deferred compensation.

8-23 Ie536 .C35eb 1981
Chamber of Commerce of the United States.
Employee benefits 1981. Prepared by Survey Research Center, Economic Policy Division. Washington, 1982. 36p.
Descriptors: *Fringe benefits--Statistics / *Fringe benefits--Comparative studies / *Fringe benefits--Surveys.

8-24
Clark, Timothy B.
Congress wonders whether Uncle Sam should keep subsidizing fringe benefits. National journal, 15:1332-1337, June 25, 1983.
Descriptors: *Fringe benefits--Taxation / *Fringe benefits--Statistics / *Fringe benefit administration.

8-25 Ie55 .En3m
Engel, James D.
Merit pay as a motivator in the Federal sector. Springfield, Va., National Technical Information Service, 1983. 81p. (AD-A123810)
Master's thesis, Naval Postgraduate School, 1982.
Descriptors: *Performance-based pay--Research / *Performance-based pay--Administration--Evaluation / *Motivation theory / Federal government.

8-26
How are you doing financially? Professional engineer, 53:29-34, Summer 1983.
Descriptors: *Engineers--Pay / *Pay surveys.

8-27
How much do trainers earn? Training, 20:119, June 1983.
Descriptors: *Training officers--Pay / *Pay surveys.

8-28 S/C
Kandel, Thelma.
What people earn. Parade magazine, p. 4-5+, July 10, 1983.
Descriptors: *Pay surveys / *Career opportunities / Futures (of society).

8-29
Kienast, Philip and others.
Employing conjoint analysis in making compensation decisions. Personnel psychology, 36:301-313, Summer 1983.
Descriptors: *Fringe benefit administration--Methods / *Fringe benefit administration--Case studies / Bank workers--Attitudes.

8-30
Rosen, Benson, Sara Rynes and Thomas A. Mahoney.
Compensation, jobs, and gender. Harvard business review, 61:170-172+, July-August 1983.
Descriptors: *Pay administration / *Pay rates / Attitude surveys.

8-31
Trainers' salaries depend on location, industry. Training, 20:67, July 1983.
Descriptors: *Training officers--Pay / Pay surveys.

8-32
Tyler, Linda S. and Bob Fisher.
The Scanlon concept: a philosophy as much as a system. Personnel administrator, 29:33-37, July 1983.
Descriptors: *Scanlon plan--Administration / *Scanlon plan--Case studies / *Incentive pay / Productivity improvement.

COMPENSATION (Cont'd)

8-33 Ie55 .Un58cq

U.S. General Accounting Office.
Comparison of the U.S. Government Printing Office's pay and classification system to other Federal and private sector systems. Washington, 1983. 75p. (B211140)
Descriptors: *Pay administration--Comparative studies / *Pay administration--Evaluation / *U.S. Government Printing Office--Administration--Evaluation / Federal government.

8-34 Ie52 .W15c

Wallace, Marc J., Jr. and Charles H. Fay.
Compensation theory and practice. Boston, Kent, 1983. 282p.
Descriptors: *Compensation administration / *Compensation--Theory.

8-35 Ie52 .W52w

Westley, Laurie A., Janice DeGooyer and Sally Steenland.
Women's work: undervalued, underpaid. Washington, National Commission on Working Women, 1982. 24p.
Descriptors: *Pay rates / *Women--Pay / *Women--Discrimination.

CREATIVE THINKING

8-36

[Creative problem solving.] Journal of creative behavior, 17:18-48, First quarter 1983.
Contents: Toward a model for the facilitation of creative problem solving, by Scott G. Isaksen; Ownership and converging: essential ingredients of creative problem solving, by Roger L. Firestien and Donald J. Treffinger; George's group: a creative problem-solving facilitation case study, by Donald J. Treffinger.
Descriptors: *Creative thinking / *Problem solving--Group method / Problem solving--Group method--Case studies.

8-37 BF455 .H24s

Harrison, Allen F. and Robert M. Bramson.
Styles of thinking; strategies for asking questions, making decisions, and solving problems. Garden City, N.Y., Anchor Press/Doubleday, 1982. 202p.
Descriptors: *Thought and thinking / *Problem solving / *Decision-making.

8-38

Kiechel, Walter, III.
Getting creative. Fortune, 108:109-110, July 25, 1983.
Descriptors: *Creative thinking.

8-39

Raudsepp, Eugene.
Probing creativity. Manage, 35:6-8+, May 1983.
Descriptors: *Creative thinking.

DELEGATION

8-40

Ford, Robert C.
Delegation without fear. Supervisory management, 28:2-8, July 1983.
Descriptors: *Delegation.

DISCIPLINE

8-41 Ie532 .R24d

Redeker, James R.

Discipline: policies and procedures. Washington, Bureau of National Affairs, 1983. 274p.

Descriptors: *Discipline / *Problem employees--Personnel policies.

8-42

Stickler, K. Bruce.

Limitations on an employer's right to discipline and discharge employees. Employee relations law journal, 9:70-80, Summer 1983.

Descriptors: *Discipline / *Removal / *Employee rights / Discipline--Decisions.

ELECTRONIC DATA PROCESSING--EFFECTS

8-43

Galagan, Patricia.

Treating computer anxiety with training. Training & development journal, 37:57-60, July 1983.

Descriptors: *Electronic data processing / *Computers / *Man-machine systems / Electronic data processing--Study and teaching.

8-44 Id72 .P94p

The process of technological innovation: reviewing the literature, by Louis G. Tornatzky and others. Washington, National Science Foundation, 1983. 264p.

Descriptors: *Automation--Social aspects / *Technology--Social aspects.

8-45 Id203 .Un22a

U.S. Office of Technology Assessment.

Automation and the workplace: selected labor, education, and training issues. Washington, U.S. Govt. Print. Off., 1983. 105p. (A technical memorandum)

Descriptors: *Automation--Social aspects / *Technology--Social aspects.

ELECTRONIC DATA PROCESSING PERSONNEL

8-46 Id76 .P92r No. 24

President's Private Sector Survey on Cost Control in the Federal Government.

Task force report on automated data processing/office automation; submitted to the subcommittee for consideration at its meeting on June 13, 1983. Washington, 1983. 214p. + working appendix (2 v. in 1)

Partial contents: ADP personnel recruitment and management, Appendix, vol. II, p. 227-275.

Not available for interlibrary loan.

Descriptors: *Electronic data processing personnel--Personnel policies / *Electronic data processing departments--Management / Federal government.

EMPLOYEE CONDUCT

8-47 S/I

David, Marilyn H.

A Title VII cause of action for the sexually harassed Federal employee? Air Force law review, 23:254-270, no. 2 1982-1983.

Descriptors: *Harassment--Cases / *Harassment--Law and legislation / *Civil service reform--Law and legislation / Federal government.

EMPLOYEE CONDUCT (Cont'd)

8-48 Ie529 .Un679an 1982

U.S. Merit Systems Protection Board. Office of the Special Counsel.
A report to Congress from the Office of Special Counsel, Calendar year 1982. Washington, 1983. 1v.
Descriptors: *Whistleblowing / *Hatch Act / *U.S. Merit Systems Protection Board. Office of the Special Counsel / Federal government.

EMPLOYEE HEALTH AND MEDICAL CARE

8-49

Bensinger, Ann and Charles F. Pilkington.
An alternative method in the treatment of alcoholism: the United Technologies Corporation day treatment program. Journal of occupational medicine, 25:300-303, April 1983.
Descriptors: *Alcoholic employees--Rehabilitation--Case studies.

8-50

Chenoweth, David.
Fitness program evaluation: results with muscle. Occupational health & safety, 52:14-17+, June 1983.
First of two-part series.
Descriptors: *Physical fitness--Administration--Evaluation / *Physical fitness--Case studies.

8-51

Lynn, George and Joanne B. Lynn.
Managing organization caused stress. Manage, 35:20-23, May 1983.
Descriptors: *Stress, Psychological--Control.

8-52

Miller, R. Bruce.
Radiation, ergonomics, ion depletion, and VDTs: healthful use of visual display terminals. Information technology and libraries, 2:151-158, June 1983.
Descriptors: *Health, Employee / *Working conditions / *Electronic data processing personnel.

8-53

Reinersten, James.
Promoting health is good business. Occupational health & safety, 52:18-22, June 1983.
Descriptors: *Physical fitness--Administration / *Health, Employee--Administration.

8-54

Senn, Karen L., Mark Michaelson and Sheryl Marks.
Health programs should become family affairs. Occupational health & safety, 52:35-42, June 1983.
Descriptors: *Health, Employee--Case studies / *Physical fitness--Case studies.

8-55

Smith, Nathan M. and Veneese C. Nelson.
Burnout: a survey of academic reference librarians. College & research libraries, 44:245-250, May 1983.
Descriptors: *Stress, Psychological / *Librarians--Characteristics.

EQUAL OPPORTUNITY IN EMPLOYMENT

8-56

Graham, Marcia.

Seniority systems and Title VII--reanalysis and redirection. Employee relations law journal, 9:81-97, Summer 1983.

Descriptors: *Seniority--Cases / *Discrimination--Cases.

8-57

Gruner, Richard.

Employment discrimination in management by objectives systems. Labor law journal, 34:364-370, June 1983.

Descriptors: *Discrimination / *Management by objectives / Performance-based pay / Pay rates.

8-58

Sisneros, Antonio.

Revisiting affirmative action case law. Labor law journal, 34:350-363, June 1983.

Descriptors: *Affirmative action--Cases / *Equal opportunity in employment--Cases / *Selective certification--Cases / State government / Local government.

ETHICS

8-59

Hall, Judy E. and Rachel T. Hare-Mustin.

Sanctions and the diversity of ethical complaints against psychologists. American psychologist, 38:714-729, June 1983.

Descriptors: *Professional ethics--Case studies / *Psychologists--Responsibilities.

8-60 Ia11.9 .V26p No. P-1098

Vance Bibliographies.

Political ethics: a bibliography, by Mary Vance. Monticello, Ill., 1982. 17p. (Public administration series no. P-1098)

Descriptors: *Political ethics--Bibliography / *Civil service ethics--Bibliography / Federal government.

EXECUTIVES

8-61

Beyle, Thad L. and Robert Hueffner.

Quips and quotes from old Governors to new. Public administration review, 43:268-270, May-June 1983.

Descriptors: *Governors--Quotations.

8-62 Ie124 .C23p

Carr-Ruffino, Norma.

The promotable woman; becoming a successful manager. Belmont, Calif., Wadsworth, 1982. lv.

Descriptors: *Women executives / *Personal development / *Assertiveness training--Problems, exercises, etc.

EXECUTIVES (Cont'd)

8-63
Rowan, Roy.
How Harvard women MBAs are managing. Fortune, 108:58-60+, July 11, 1983.
Descriptors: *Women executives--Pay / *Women executives--Characteristics / *Master of business administration degree recipients--Employment.

8-64
Veiga, John F.
Mobility influences during managerial career stages. Academy of Management journal, 26:64-85, March 1983.
Descriptors: *Executives--Mobility--Research / *Mobility, Occupational--Research.

EXECUTIVES--ABILITIES AND CHARACTERISTICS

8-65
Goldsmith, Martin H. and Kate J. Flynn.
Developing collegial relationships. Supervisory management, 28:31-35, July 1983.
Descriptors: *Executives--Abilities / *Human relations.

8-66
Goodstein, Leonard D.
Managers, values, and organization development. Group & organization studies, 8:203-220, June 1983.
Descriptors: *Executives--Attitudes / *Work values--Comparative studies / *Change agents--Attitudes / Management consultants--Attitudes.

8-67
Jehl, Douglas.
Stars of the states. Washington monthly, 15:48-54, July-August 1983.
Descriptors: *Executives--Characteristics / *State employees--Biography / *Executives--Biography.

8-68
Kaminski, Victoria.
How to avoid getting burned on a meteoric rise. Supervision, 45:3-5, July 1983.
Descriptors: *Executives--Characteristics / *Success in employment--Psychological aspects / Career patterns.

8-69
Lindo, David K.
The thirteen career-killing managers. Supervision, 45:14-15+, July 1983.
Descriptors: *Executives--Characteristics.

8-70
Lombardo, Michael M. and Morgan W. McCall, Jr.
Management homilies: do they hold up under close examination? Management review, 72:52-55, July 1983.
Descriptors: *Executives--Characteristics / *Success in employment / Work experience.

8-71
London, Manuel and Stephen A. Stumpf.
Effects of candidate characteristics on management promotion decisions: an experimental study. Personnel psychology, 36:241-259, Summer 1983.
Descriptors: *Executives--Characteristics--Research / *Executives--Promotion--Research / Management potential / Assessment centers.

8-72
Mayer, Richard J.
Don't be hoodwinked by the Panacean Conspiracy. Management review, 72:23-25, June 1983.
Descriptors: *Executives--Abilities / *Executives--Characteristics / Change, Organizational / Management by objectives / Organization development / Executives--Training.

8-73
Pavett, Cynthia M. and Alan W. Lau.
Managerial work: the influence of hierarchical level and functional specialty. Academy of Management journal, 26:170-177, March 1983.
Descriptors: *Executives--Abilities--Research / *Executives--Attitudes.

8-74
Schweiger, David M.
Is the simultaneous verbal protocol a viable method for studying managerial problem solving and decision making? Academy of Management journal, 26:185-192, March 1983.
Descriptors: *Executives--Abilities--Research / *Decision-making--Research / *Problem solving--Research / Graduate students.

8-75
Solomon, Laura J. and others.
Corporate managers' reactions to assertive social skills exhibited by males and females. Journal of organizational behavior management, 4:49-63, Fall-Winter 1982.
Descriptors: *Executives--Attitudes--Research / *Organizational behavior--Research / *Women--Attitudes toward--Research / Assertiveness training.

8-76 Ie124.5 .Un35sx
U.S. Office of Personnel Management.
Senior executive service competencies: a superior managers' model. Prepared by Rudi Klauss and others, Executive Personnel and Management Development Group. Washington, 1981. 49p.
Descriptors: *Executives--Characteristics--Research / *Senior executive service--Research / Federal government.

8-77
Women as bosses: the problems they face. U.S. news & world report, 95:56-57, July 11, 1983.
Interview with Marilyn Machlowitz, psychologist and author.
Descriptors: *Women executives--Characteristics / *Women--Attitudes toward / *Executives--Abilities.

EXECUTIVES--EVALUATION

8-78

Campbell, Donald J.

Task perceptions of effective civil service managers: assessment center findings. Public personnel management, 12:206-210, Summer 1983.

Descriptors: *Executives--Evaluation--Research / *Executives--Abilities--Research / *Executives--Attitudes--Research / State employees.

EXECUTIVES--HEALTH AND MEDICAL CARE

8-79 Ie124 .C79c

Coping with executive stress. Prepared by Executive Health Examiners. New York, McGraw-Hill, 1983. 225p. (Executive health series)

Descriptors: *Executives--Mental health / *Executives--Health / *Stress, Psychological.

8-80 Ie124 .G52b

Gmelch, Walter H.

Beyond stress to effective management. New York, Wiley, 1982. 251p.

Descriptors: *Executives--Health / *Executives--Mental health / *Stress, Psychological.

8-81

Schechter, Jacquelyn J.

Focusing for relaxation. Management world, 12:38-39, July 1983.

Descriptors: *Relaxation techniques / *Stress, Psychological--Control / Executives--Mental health / Biofeedback training.

EXECUTIVES--RECRUITMENT

8-82

McHenry, Susan.

The "headhunting" game. Ms., 12:66+, August 1983.

Descriptors: *Executive recruiters--Utilization / *Job search--Methods.

8-83

Templer, Andrew J. and James M. Tolliver.

Affirmative action--making it effective in the public sector. Public personnel management, 12:211-217, Summer 1983.

Descriptors: *Minority group executives / *Executives--Recruitment.

EXECUTIVES--RESPONSIBILITIES

8-84

Bourdon, Roger.

Measuring and tracking management performance for accountability. Journal of organizational behavior management, 4:101-112, Fall-Winter 1982.

Descriptors: *Executives--Responsibilities / *Management accountability / *Executives--Evaluation.

8-85 Id22 .D98c

Dyer, William G.

Contemporary issues in management and organization development. Reading, Mass., Addison-Wesley, 1983. 231p.

Descriptors: *Executives--Responsibilities / *Management methods / *Organization development.

EXECUTIVES--RESPONSIBILITIES (Cont'd)

8-86 Ie124 .M36m

Martin, Shan.
Managing without managers; alternative work arrangements in public organizations. Beverly Hills, Calif., Sage, 1983. 200p. (Sage library of social research, vol. 147)
Descriptors: *Executives--Responsibilities / *Participative management / *Supervision / Federal government / State government / Local government.

EXECUTIVES--SELECTION AND TESTS

8-87

Bolt, James F.
Panel interviewing at Xerox Corporation. Human resource planning, 6:55-58, no. 1 1983.
Descriptors: *Executives--Selection--Case studies / *Interviewing--Administration / *Interviewing--Case studies.

8-88

Edwards, Mark R.
OJQ offers alternative to assessment center. Public personnel management, 12:146-155, Summer 1983.
OJQ = objective judgment quotient.
Descriptors: *Executives--Selection--Methods / *Peer ratings / *Assessment centers.

EXECUTIVES--TRAINING

8-89

Eckner, Jack O.
Integrity awareness training for managers. Training & development journal, 37:46-49, July 1983.
Descriptors: *Executives--Training--Case studies / *Executives--Ethics--Study and teaching / U.S. Internal Revenue Service / Federal government.

8-90

Hanel, Frank, Garry Martin and Sandra Koop.
Field testing of a self-instructional time management manual with managerial staff in an institutional setting. Journal of organizational behavior management, 4:81-96, Fall-Winter 1982.
Descriptors: *Executives--Training / *Time management--Study and teaching.

8-91

Hennecke, Matthew J.
Mentors and proteges: how to build relationships that work. Training, 20:36-41, July 1983.
Descriptors: *Mentors--Utilization / *Executives--Training.

8-92

Hunt, David M. and Carol Michael.
Mentorship: a career training and development tool. Academy of Management review, 8:475-485, July 1983.
Descriptors: *Mentors--Research.

GROUP RELATIONS

8-93

Berry, Waldron.
Group problem solving: how to be an effective participant. Supervisory management, 28:17-19, June 1983.
Descriptors: *Problem solving--Group method.

8-94

Mossholder, Kevin W. and Arthur G. Bedeian.
Group interactional processes: individual and group level effects. Group & organization studies, 8:187-202, June 1983.
Descriptors: *Group relations--Research / *Group dynamics--Research.

8-95

Pearce, John A., III and Angelo S. DeNisi.
Attribution theory and strategic decision making: an application to coalition formation. Academy of Management journal, 26:119-128, March 1983.
Descriptors: *Group dynamics--Research / *Organizational behavior--Research / *Decision-making--Research.

HANDICAPPED

8-96

Goerth, Charles R.
Physical standards: discrimination risk. Occupational health & safety, 52:33-34, June 1983.
Descriptors: *Handicapped--Employment--Law and legislation / *Medical and physical examinations / *Qualifications--Physical standards.

8-97

Hollingsworth, David K. and Carol J. Mastroberti.
Women, work, and disability. Personnel and guidance journal, 61:587-591, June 1983.
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HOURS OF WORK

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8-100 Ie491 .C77p

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A part-timer's guide to Federal part-time employment. 2d ed. McLean, Va., Association of Part-Time Professionals, 1983. 30p.
Descriptors: *Part-time work / Federal government.

8-101

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Descriptors: *Flexible working hours--Research / *Absenteeism--Research / *Women--Employment--Research / Married women--Employment / Job satisfaction research.

8-102 Ie488 .M47w

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8-103 Ie491 .OL5jo

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Descriptors: *Flexible working hours / *Part-time work / *Job sharing.

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Contents: Action science and intervention, by Chris Argyris; Comments on "Action science and intervention," by Michael L. Lauderdale; Reply to Professor Lauderdale, by Chris Argyris.
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8-106 Id72.9 .M72e

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Descriptors: *Organizational behavior--Theory / *Organizations--Theory.

8-107

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INCENTIVE AWARDS AND PROGRAMS

8-108

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Descriptors: *Financial incentives--Administration--Evaluation / *Bonus system--Administration / Surveys / State government / Local government.

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8-109

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8-110

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8-111

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8-114

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8-115

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8-116

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8-117

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Descriptors: *Employment references--Research / *Personnel directors--Attitudes.

8-118

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8-119

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Descriptors: *Labor-management relations--Conferences / *Union members--Pay / *Collective bargaining--Research.

8-120

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Descriptors: *Arbitrators--Characteristics / *Arbitration--Research.

8-121 Id213 .In2p 1982 (Winter)

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Descriptors: *Strikes / *Strikes--Comparative studies / U.S. Federal Labor Relations Authority / Canada / Federal government.

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Descriptors: *Labor-management relations / *Collective bargaining / *Pay administration / Federal government.

8-123

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Cause and effect in public sector unionism: an economic analysis. Government union review, 4:3-22, Winter 1983.
Descriptors: *Unions--Evaluation / Federal government / State government / Local government.

8-124

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Descriptors: *Job security / *Productivity / Collective bargaining / Futures (of society) / Federal government / State government / Local government.

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8-125

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Descriptors: *Labor turnover--Research / *Job search--Research / Job satisfaction research.

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8-126

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8-128 Id34 .L45Lb

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8-129

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Sick pay vs well pay: an analysis of the impact of rewarding employees for being on the job. Public personnel management, 12:218-224, Summer 1983.
Descriptors: *Sick leave--Administration--Evaluation / *Absenteeism control--Case studies / Bonus system.

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8-130

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Effective use of time. Supervisory management, 28:9-14, July 1983.
Descriptors: *Time management.

8-131

Jacobs, Dorri.
Your time management profile. Manage, 35:4+, May 1983.
Descriptors: *Time management.

8-132 Id11 .N17m

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Descriptors: *Management / *Performance / *Organizational behavior.

8-133 Id132 .Sm5o

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Descriptors: *Office management / *Offices--Automation / Futures (of society).

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8-134

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Establishing a management system: the interaction of power shifts and personality under Federal MBO. Public administration review, 43:238-245, May-June 1983.

Descriptors: *Management by objectives--Case studies / *Management by objectives--Evaluation / Political executives / Power (Social sciences) / U.S. Department of Health, Education, and Welfare / Federal government.

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8-135

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Managing the middle: implications for human resource managers. Career development bulletin, 3:8-12, no. 4 1983.

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8-136

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8-137

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Descriptors: *Motivation research / *Supervisors--Responsibilities--Research / *Work assignment--Research.

8-138

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Descriptors: *Motivation-hygiene theory / *Quality circles.

8-139

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The role of goal acceptance in goal setting and task performance. Academy of Management review, 8:454-463, July 1983.

Descriptors: *Motivation / *Goal setting.

8-140

Grant, Philip C.

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Descriptors: *Motivation / *Performance / *Awards.

MOTIVATION (Cont'd)

8-141

Komaki, Judi.

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Descriptors: *Motivation research / *Reinforcement (Psychology)--Research.

8-142

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8-143

Sever, Shmuel and Fred Westcott.

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Descriptors: *Motivation theory / *Incentive awards / Librarians--Characteristics / Literature reviews.

8-144

Winninger, Thomas J.

What type of people are you trying to persuade? Manage, 35:24-25, May 1983.

Descriptors: *Motivation / *Executives--Responsibilities / Human behavior.

OCCUPATIONS AND OCCUPATIONAL CHOICE

8-145 Ie436 .C18ct

Careers tomorrow; the outlook for work in a changing world, edited by Edward Cornish. Bethesda, World Future Society, 1983. 160p.

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Descriptors: *Career opportunities--Addresses, essays, lectures / *Technological change--Addresses, essays, lectures / *Futures (of society)--Addresses, essays, lectures.

8-146

The changing world of work. Futurist (World Future Society), 17:15-22+, June 1983.

Contents: Getting ready for the jobs of the future, by Marvin J. Cetron; Eight scenarios for work in the future, by Martin Morf; Telecommuters: the stay-at-home work force of the future, by Peter F. Eder; Flexiplace: pros and cons, by Frank W. Schiff.

Descriptors: *Career opportunities / *Futures (of society) / *Office location / Employment forecasting / Quality of working life / Technological innovations.

8-147 Ie436 .F32e

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Emerging careers: new occupations for the year 2000 and beyond. Vol. 1, The newest of the new. Garrett Park, Md., Garrett Park Press, 1983. 172p.

Descriptors: *Occupations / *Career opportunities / Futures (of society).

OLDER WORKER

8-148

Butler, Robert N.

A generation at risk; when the baby boomers reach Golden Pond. Across the Board, 20:37-43, July-August 1983.

Descriptors: *Older worker--Employment / *Retirement / Retirement, Gradual.

ORIENTATION

8-149

Dew, John R.

Redesigning orientations. Personnel administrator, 29:28+, July 1983.

Descriptors: *Orientation--Methods / Video tape recorders and recording.

OVERSEAS PERSONNEL

8-150

Lee, Chris.

Cross-cultural training: don't leave home without it. Training, 20:20-21+, July 1983.

Descriptors: *Overseas personnel--Training / U.S. Information Agency / Peace Corps employees / Federal government.

8-151

Noble, Kenneth B.

Report on minority progress: still 'distressing.' New York times, 132:B6, June 28, 1983.

Descriptors: *Foreign service officers--Statistics / *Minority groups--Employment--Statistics / U.S. Department of State / Federal government.

PARTICIPATIVE MANAGEMENT

8-152

Ferrara, Jack V.

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Descriptors: *Participative management--Case studies / *Problem solving--Group method--Case studies.

8-153 Ie527 .Sa7m

Sashkin, Marshall.

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Descriptors: *Participative management.

8-154

Simpson, E. L.

Motorola's participative management. Management world, 12:19-20+, July 1983.

Descriptors: *Participative management--Case studies.

PERFORMANCE EVALUATION

8-155

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Descriptors: *Performance evaluation--Case studies / *Training planning / *Personal development.

8-156

Hautaluoma, Jacob E., Vicki S. Kaman and Barbara Kryger.

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Descriptors: *Performance evaluation--Case studies / Municipal government.

8-157 Ie398 .K63h

Kirkpatrick, Donald L.

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Descriptors: *Performance evaluation--Administration / *Standards of performance / *Performance evaluation--Forms / Coaching.

8-158

Liden, Robert C. and Terence R. Mitchell.

The effects of group interdependence on supervisor performance evaluations. Personnel psychology, 36:289-299, Summer 1983.

Descriptors: *Performance evaluation--Research / College students.

8-159

Pulakos, Elaine D. and Kenneth N. Wexley.

The relationship among perceptual similarity, sex, and performance ratings in manager-subordinate dyads. Academy of Management journal, 26:129-139, March 1983.

Descriptors: *Performance evaluation--Research / *Executives--Attitudes--Research / *Subordinates' appraisals--Research.

8-160

Riley, Mary.

Toward better performance reviews. Office administration and automation, 44:28-30+, July 1983.

Descriptors: *Performance evaluation--Methods / *Goal setting.

PERSONNEL ADMINISTRATION

8-161 Ie11 .C26c

Cascio, Wayne F.

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Descriptors: *Labor costs--Textbooks / *Labor turnover costs / *Absenteeism--Costs / Training costs / Smoking--Costs.

PERSONNEL ADMINISTRATION (Cont'd)

8-162

Johnson, Bruce H., Gregory Moorhead and Ricky W. Griffin.
Human resource information systems and job design. Human resource planning, 6:35-40, no. 1 1983.
Descriptors: *Personnel information systems / *Job design--Research.

8-163 Ie11 .K84r

Kovach, Kenneth A.
Readings and cases in contemporary personnel management. Washington, University Press of America, 1982. 411p.
Descriptors: *Personnel administration--Addresses, essays, lectures / *Personnel administration--Case studies / Motivation / Selection / Compensation / Working conditions / Labor turnover.

8-164

Murdick, Robert G. and Fred Schuster.
Computerized information support for the human resource function. Human resource planning, 6:25-33, no. 1 1983.
Descriptors: *Personnel information systems.

PERSONNEL DEPARTMENTS

8-165

Strauss, Judi S. and Elmer H. Burack.
The human resource planning professional: a challenge in change. Human resource planning, 6:1-9, no. 1 1983.
Descriptors: *Personnel directors--Characteristics / *Workforce planning / *Executives--Characteristics--Research.

POSITION CLASSIFICATION

8-166 Ie22 .Un4lu

U.S. Department of Agriculture.
USDA evaluation guide for secretary "work situations." Prepared by Lloyd K. Stimson, Office of Personnel. Washington, U.S. Govt. Print. Off., 1983. 17p.
Descriptors: *Position standards / *Secretaries / Federal government.

PRODUCTIVITY

8-167

Porter, Roger B.
Perspectives on productivity: America's productivity challenge in the 1980s. Public productivity review, 7:68-81, March 1983.
Descriptors: *Productivity improvement.

8-168

Swiss, James E.
Unbalanced incentives in government productivity systems: misreporting as a case in point. Public productivity review, 7:26-37, March 1983.
Descriptors: *Productivity measurement / Federal government.

PROFESSIONAL EMPLOYEES

8-169

Brodie, Betty M.

Automated work stations: a challenge for professionals. Office, 97:160+, June 1983.

Descriptors: *Professional employees / *Office procedures--Automation / Information retrieval.

8-170

Hough, Leaetta M., Margaret A. Keyes and Marvin D. Dunnette.

An evaluation of three "alternative" selection procedures. Personnel psychology, 36:261-276, Summer 1983.

Descriptors: *Attorneys--Selection / *Selection--Methods--Research / *Biographical inventories--Research / Federal government.

8-171

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Contents: The erosion of library education, by William R. Eshelman; Conflict, interdependence, mediocrity: librarians & library educators, by W. Boyd Rayward; Theory vs. practice in library management, by Richard De Gennaro; Research library residencies: a new model for professional development, by Richard M. Dougherty and Wendy P. Lougee.

Descriptors: *Librarians--Education / *Library administration--Study and teaching.

PUBLIC ADMINISTRATION

8-172

Bennett, James T. and Thomas J. DiLorenzo.

Public employee unions, privatization, and the New Federalism. Government union review, 4:59-73, Winter 1983.

Descriptors: *Contracts, Government--Administration--Evaluation / *Unions / Federal government / State government / Local government.

8-173

Gulick, Luther.

The dynamics of public administration today as guidelines for the future. Public administration review, 43:193-198, May-June 1983.

Descriptors: *Public administration / Civil service--Quotations, maxims, etc.

8-174 HM261 .L66c

Lipset, Seymour M. and William Schneider.

The confidence gap; business, labor, and government in the public mind. New York, Free Press, 1983. 434p.

Descriptors: *Politics and government--Public opinion / *Political executives --Public opinion / Federal government.

8-175

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Interview with J. Peter Grace, Chairman, President's Private Sector Survey on Cost Control in the Federal Government.

Descriptors: *Public administration--Evaluation / *Cost reduction / Contracts, Government / Personnel policies / Federal government.

8-176 Id76 .P92r No. 23

President's Private Sector Survey on Cost Control in the Federal Government.
Task force report on Federal management systems; submitted to the subcommittee for consideration at its meeting on June 13, 1983. Washington, 1983. 183p. + working appendix (2 v.)
Not available for interlibrary loan.
Descriptors: *Reorganization plans / *U.S. Office of Personnel Management / *U.S. Office of Management and Budget / *U.S. General Services Administration / Executives--Training / Political executives / Communication in management / Federal government.

8-177

Rosenbloom, David H.
Public administrative theory and the separation of powers. Public administration review, 43:219-227, May-June 1983.
Descriptors: *Public administration / Politics and government / Separation of powers.

8-178

Sheler, Jeffery L.
The "shadow government" operating on Capitol Hill. U.S. news & world report, 94:63-65, June 27, 1983.
Descriptors: *Congressional staff / *Congressional committee staff / Congressional committee staff--Pay / Congressional staff--Statistics.

8-179 HJ9801 .Un644p 1983

U.S. Joint Financial Management Improvement Program.
The proceedings of the twelfth annual financial management conference; financial management reform, March 30, 1983. Washington, 1983. 55p.
Partial contents: Pt. 1, Plenary sessions, The President's Private Sector Survey on Cost Control, by J. P. Bolduc.
Descriptors: *Cost control--Conferences / Federal government.

REDUCTION IN FORCE

8-180 Id76 .C98c

Cutting back: retrenchment and redevelopment in human and community services, by Larry Hirschhorn and others. San Francisco, Jossey-Bass, 1983. 393p.
Descriptors: *Reduction in force--Administration / *Reduction in force--Case studies / *Cost reduction--Administration / Cost reduction--Case studies / Federal government / State government / Local government.

8-181

Johnson, Arthur T.
Equity in the public workplace: retrenchment, employment security and alternative placement. Public personnel management, 12:186-195, Summer 1983.
Descriptors: *Reduction in force / *Employee outplacement / *Job security / Reassignment / County officials and employees.

8-182

Solomon, Laura J.
Considerations in laying off employees: a program description. Journal of organizational behavior management, 5:53-62, Spring 1983.
Descriptors: *Reduction in force--Case studies / *Reduction in force--Administration / *Communication in personnel management--Case studies / Contractor personnel.

REDUCTION IN FORCE (Cont'd)

8-183 Ie658 .Un58L

U.S. General Accounting Office.

Lessons can be learned from Corrections' reduction-in-force resulting from budget cutbacks. Washington, 1983. 1v. (B-201003)

Report to the Mayor of the District of Columbia.

Descriptors: *Reduction in force--Administration--Evaluation / *District of Columbia--Civil service.

8-184 Ie658 .Un679r

U.S. Merit Systems Protection Board.

Reduction-in-force in the Federal government, 1981; what happened and opportunities for improvement. Prepared by the Office of Merit Systems Review and Studies. Washington, U.S. Govt. Print. Off., 1983. 1v.

Descriptors: *Reduction in force--Administration--Evaluation / *Reduction in force--Statistics / *Attitude surveys / Personnel directors--Attitudes / Employee attitudes / Federal government.

8-185 Ie658 .Un35rf

U.S. Office of Personnel Management.

Reductions in force in selected Federal agencies. Prepared by Compliance and Investigations Group. Washington, 1982. 7p.

Descriptors: *Reduction in force--Administration--Evaluation / Federal government.

RELOCATION

8-186

Prah, D. W.

When moving up the ladder means moving out of town. Supervisory management, 28:18-22, July 1983.

Descriptors: *Relocation.

RETIREMENT

8-187

Finally: the true data on retirees, thanks to the GAO and Rep. Bill Ford. Retirement life, 59:10-12, July 1983.

Text of questions posed by Chairman, Post Office and Civil Service Committee, U.S. House of Representatives, and answers provided by U.S. General Accounting Office.

Descriptors: *Retirement / Federal government.

8-188

Phased retirement: the European experience. Futurist (World Future Society), 17:60-61, June 1983.

Descriptors: *Retirement, Gradual--Comparative studies.

8-189

Schwartz, E., V. Munley and J. R. Aronson.

Reforming public pension plans to avoid unfunded liability. Management information service report, 15:1-12, May 1983.

Descriptors: *Pension financing / *Pension funds / Local government / Pennsylvania.

RETIREMENT (Cont'd)

8-190 Ie711 .Un35u 1981/82

U.S. Office of Personnel Management.
U.S. civil service retirement systems annual report, September 30, 1982. Prepared by Compensation Group. Washington, 1983. 1v.
Descriptors: *Retirement / *Retirement benefits--Costs / *Retirement benefits --Statistics / Federal government.

8-191 HD7124 .W39c

Webster, Bryce and Robert L. Perry.
The complete social security handbook. New York, Dodd, Mead, 1983. 346p.
Descriptors: *Social security--Handbooks, manuals, etc.

RETIREMENT PLANNING

8-192

Pearson, Lois R.
Life after liberation: retirement planning for librarians. American libraries, 14:278-284, May 1983.
Descriptors: *Retirement planning--Bibliography / *Librarians--Retirement.

SCIENTISTS AND ENGINEERS

8-193 Ie172 .Am3g 1981-82

American Institute of Physics.
1981-82 graduate student survey. New York, 1983. 12p.
Descriptors: *Physicists--Employment / *Physicists--Statistics / *Physicists --Pay.

8-194

Baird, Bruce F.
Making a good start as an engineering manager. Professional engineer, 53:6-10, Summer 1983.
Descriptors: *Engineers--Management functions / *Executives--Characteristics / *Executives--Responsibilities.

8-195

Williamson, Merritt A.
Engineering schools should teach management skills. Professional engineer, 53:11-14, Summer 1983.
Descriptors: *Engineers--Management functions--Study and teaching / *Engineering--Study and teaching / *Engineers--Education--Evaluation.

SECURITY

8-196 Ie299 .L59f

Lewy, Guenter.
The Federal loyalty-security program; the need for reform. Washington, American Enterprise Institute for Public Policy Research, 1983. 90p. (AEI studies 376)
Descriptors: *Security program / *Loyalty--Law and legislation / Federal government.

SUPERVISORS

8-197 Id32 .B92m

Burley-Allen, Madelyn.
Managing assertively; how to improve your people skills. New York, Wiley, 1983. 178p.
Descriptors: *Supervisors--Abilities / *Assertiveness training.

8-198

Kaminski, Victoria.
Designing a seminar for managers of older workers. Training & development journal, 37:36-39, July 1983.
Descriptors: *Supervisors--Training / *Older worker--Utilization / *Aging--Study and teaching.

8-199

Odiorne, George S.
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Descriptors: *Supervisors--Abilities / *Supervisors--Responsibilities / *Supervision / Supervisors--Certification.

8-200

Rabey, Gordon P.
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Descriptors: *Supervisors--Training--Evaluation / *Supervisors--Training--Administration.

8-201 Ie543 .Sch3q

Schlesinger, Leonard A.
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Descriptors: *Supervisors--Responsibilities / *Quality of working life--Case studies / Participative management.

8-202 Id32 .W43su

Weiss, W. H.
The supervisor's problem solver. New York, AMACOM, 1982. 232p.
Descriptors: *Supervisors--Responsibilities / *Supervision.

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8-203

Clauss, Ann H.
B.U.M.P. Manage, 35:26-27, May 1983.
B.U.M.P. = Back Up Mode Program.
Descriptors: *On-the-job training--Case studies / *Training--Case studies.

8-204

Computers in training. Training, 20:42-47+, June 1983.
Contents: Pt. 1, The revolution around us, by Alan J. Weiss; pt. 2, Standing close to the door at the computer celebration, by David G. Gueulette.
Descriptors: *Computer-assisted instruction / *Training--Automation / Futures (of society).

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8-205
Hughes, Richard L., William E. Rosenbach and William H. Clover.
Team development in an intact ongoing work group: a quasi-field experiment. Group & organization studies, 8:161-186, June 1983.
Descriptors: *Team development--Research / Military personnel.

8-206
Sanders, Patricia and John N. Yanouzas.
Socialization to learning. Training & development journal, 37:14-21, July 1983.
Descriptors: *Socialization--Research / *Learning theories.

TRAINING ADMINISTRATION

8-207 Ie425.9 .C78i
Cooper, Cary L.
Improving interpersonal relations; a guide to social skill development for managers and group leaders. Englewood Cliffs, N.J., Prentice-Hall, 1982. 147p.
Descriptors: *Human relations training / *Transactional analysis / *Assertiveness training.

8-208
Desatnick, Robert L.
Marketing HRD: the credibility gap that's got to go. Training, 20:52-54, June 1983.
Descriptors: *Training departments--Administration--Evaluation.

8-209
Keaveny, Timothy J.
Developing and maintaining human resources. Training & development journal, 37:65-68, July 1983.
Descriptors: *Training needs analysis / *Employee development / *Training evaluation / Rotation.

8-210
Lee, Chris.
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Descriptors: *Training administration--Case studies / Construction industry / Blue collar workers / Supervisors / Executives.

8-211
Lee, Chris.
Training by association: what members need, members get. Training, 20:77-79, June 1983.
Descriptors: *Training administration--Case studies / *Training--Societies.

8-212
Reynolds, Angus.
Translating CAI programs for foreign users. Training, 20:26-29, July 1983.
Descriptors: *Computer-assisted instruction--Administration / *Foreign nationals--Training--Administration / Foreign languages--Study and teaching.

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8-213
Trosin, Walter R.
Employee participation in an affirmative action program. Management review, 72:25-28, July 1983.
Descriptors: *Supervisors--Training--Administration / *Affirmative action--Study and teaching / *Equal opportunity in employment--Study and teaching / Supervisors--Training--Case studies / Training administration.

8-214 Ie418.6 .Un35co 1983/84
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Descriptors: *Training catalogs, schedules, etc. / Federal government.

8-215
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Contents: Development of middle level operating managers at Southern Railway, by Charles Allen; Career assessment program at the Naval Underwater Systems Center: a study in self-paced career planning, by Linda M. Kapurch; Help wanted --older engineers, by Victoria Kaminski; Self-motivated career planning: for productive human resource management, by Verne Walter.
Descriptors: *Employee development--Case studies / *Management development--Case studies / *Engineers--Training / Career planning / Federal government.

8-216
Zemke, Ron.
Job Instruction Training: don't overlook it. Training, 20:65-66, July 1983.
Descriptors: *On-the-job training--Administration.

8-217
Zemke, Ron.
The retail training store: a new approach to finding what you need. Training, 20:59+, June 1983.
Descriptors: *Training administration.

8-218
Zemke, Ron.
12 ways to 'micro-manage' the training function. Training, 20:46-47+, July 1983.
Descriptors: *Training departments--Administration / Computers.

8-219
Zorn, Theodore E., Jr.
A more systematic approach to employee development. Supervisory management, 28:2-12, June 1983.
Descriptors: *Training planning / *Personal development / Supervisors--Responsibilities.

TRAINING EVALUATION

8-220
Eckenboy, Cliff.
Evaluating training effectiveness: a form that seems to work. Training, 20:56+, July 1983.
Descriptors: *Training evaluation--Methods / *Training evaluation--Forms.

TRAINING EVALUATION (Cont'd)

8-221

Minick, Bob.

A model for the systematic internal evaluation of agencywide human resource development and training. GAO review, 18:30-34, Spring 1983.

Descriptors: *Training evaluation--Administration / *Employee development--Evaluation / Models and modelmaking.

TRAINING METHODS

8-222

Gray, Wayne D.

Engagement simulation: a method of tactical team training. Training & development journal, 37:28-31+, July 1983.

Descriptors: *Training--Simulation methods / *Group training / *Team development.

8-223

Zemke, Ron.

The robots are coming! Training tomorrow's high-tech workers. Training, 20:18-20+, June 1983.

Descriptors: *Training--Automation / *Automation / *Man-machine systems / Futures (of society) / Teaching--Aids and devices.

TRANSPORTATION, EMPLOYEE

8-224 Ie500 .W38t

Weber, Nathan.

Transporting employees: the new corporate programs. New York, Conference Board, 1983. 22p. (Research bulletin no. 131)

Descriptors: *Transportation, Employee--Administration / *Carpools--Administration.

UNEMPLOYMENT COMPENSATION

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Vroman, Wayne.

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Descriptors: *Unemployment compensation / *Retirement benefits / *Disability benefits.

WOMEN--EMPLOYMENT

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The employment revolution: young American women in the 1970s, edited by Frank L. Mott. Cambridge, Mass., MIT Press, 1982. 234p.

Descriptors: *Women--Employment--Research / *Work values--Research / *Married women--Employment.

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Descriptors: *Women--Employment--Research / *Intergroup relations--Research / *Women--Attitudes toward--Research / Federal employees--Attitudes / Federal government.

WOMEN--EMPLOYMENT (Cont'd)

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A working woman's guide to her job rights. Washington, U.S. Govt. Print. Off., 1983. 54p. (Leaflet 55)
Descriptors: *Women--Employment--Law and legislation.

WORK LIFE

8-229

Allegretti, Joseph G.
Sexual harassment by nonemployees: the limits of employer liability. Employee relations law journal, 9:98-111, Summer 1983.
Descriptors: *Harassment--Cases / *Employee rules--Cases / *Work clothes--Cases / Working conditions.

8-230

Chisholm, Rupert F.
Quality of working life: critical issues for the 80s. Public productivity review, 7:10-25, March 1983.
Descriptors: *Quality of working life.

8-231

Craver, Robert F.
AT&T's QWL experiment: a practical case study. Management review, 72:12-16, June 1983.
Descriptors: *Quality of working life--Case studies / American Telephone and Telegraph Company.

8-232

Graber, Jim M.
Let's get a handle on QWL. Supervisory management, 28:26-34, June 1983.
Descriptors: *Quality of working life.

8-233

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Descriptors: *Socialization / *New employees--Characteristics / Adjustment (Psychology).

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Job attribute preferences and work commitment of men and women in the United States. Personnel psychology, 36:315-329, Summer 1983.
Descriptors: *Work values--Comparative studies / *Women employees--Attitudes / Women employees--Characteristics.

8-235

Morrow, Paula C.
Concept redundancy in organizational research: the case of work commitment. Academy of Management review, 8:486-500, July 1983.
Descriptors: *Work values--Research.

WORK LIFE (Cont'd)

8-236

Nicholson, Peter J., Jr. and Swee C. Goh.

The relationship of organization structure and interpersonal attitudes to role conflict and ambiguity in different work environments. Academy of Management journal, 26:148-155, March 1983.

Descriptors: *Role conflict--Research / *Organizations--Climate--Research / Supervisors--Attitudes.

8-237

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Career lines and employment stability. Academy of Management journal, 26:86-103, March 1983.

Descriptors: *Career ladders--Research / *Labor turnover--Research / *Mobility, Occupational--Research.

8-238 HM101 .T57p

Toffler, Alvin.

Previews & premises; an interview with the author... New York, Morrow, 1983. 230p.

Partial contents: Chap. 2, The future of work.

Descriptors: *Quality of working life / *Futures (of society) / *Social change.

WORKFORCE PLANNING

8-239

Butensky, Carole F. and Oren Harari.

Models vs. reality: an analysis of twelve human resource planning systems. Human resource planning, 6:11-24, no. 1 1983.

Descriptors: *Workforce planning--Administration / *Workforce planning--Comparative studies.

YOUTH

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Lund, Leonard and Nathan Weber.

Summer youth employment: the corporate experience. New York, Conference Board, 1983. 15p. (Research bulletin 141)

Descriptors: *Youth--Summer employment.